



# SCOREKEEPING TIPS AND REMINDERS

USAVolleyball

1. **ALL CAPITAL LETTERS** throughout the scoresheet.
2. **ALL** information prior to the first serve and after the last point should be in **PEN**.
3. In the **OFFICIALS** section, **LAST NAME, FIRST NAME**.
4. Tournament **Date** should be **SIX** characters, *mm/dd/yy* (example: 09/18/05).
5. All **TIMES** should be in **INTERNATIONAL TIME** (ex: 9am=0900, 2:15pm=1415).
6. After the coin toss, place an “**X**” in **three** places: (can be done for both sets)
  1. through the encircled **(S)** of the serving team
  2. through the encircled **(R)** of the receiving team
  3. in **SERVICE ROUNDS** box 1 for the Position I player of **Receiving** team
7. You may use **PENCIL** from the first serve until final point is recorded.
8. Make a small **CHECK MARK** over the number in the **Service Rounds** box for each player’s **FIRST SERVE** (if legal serve).

**Exceptions:**

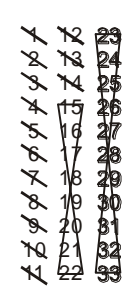
1. wrong server
2. set point awarded to receiving team on loss of rally
3. In a deciding set, at the change of courts,
  - a. when team on left serves for point 8, use a **check mark** on far left and “**x**” on far right for that server; no exit score recorded in far left box, final exit score is recorded in far right box.
  - b. when the team on the right earns point 8, or the team on the left earns point 8 on a loss of rally, use an “**x**” instead of a checkmark and repeat the last exit score from the previous server.

9. **THREE** actions on **SUBSTITUTION:**

1. Slash the player #, replace with substituting player #
2. Enter the **Score at Change** (sub team score first)
3. Slash the team sub

10. **After** the **LAST POINT** is recorded (begin using pen):

1. Record **END** time **INTERNATIONAL TIME**
2. Circle **BOTH** final **EXIT SCORES** (**Service Rounds** section ONLY)
3. Record team names and scores of set in **RESULTS** section
4. Hourglass unused points in the **Points** column (both teams) →
5. Check scoresheet for errors and proper count of substitutions
6. **SIGN** scoresheet **AFTER** all information has been **VERIFIED**
7. Obtain Captain/Coach signatures, then offer to 1<sup>st</sup> referee for **SIGNATURE**



## QUICK REFERENCE FOR PEN/PENCIL USAGE

### PEN

(prior to first serve)

- heading
- **OFFICIALS** section
- team names
- 3 “Xs” for ~~(S)~~ and ~~(R)~~ and ☒
- lineups
- set **START** time

### PENCIL

(everything during set play)

- “check mark” for first serve
- slashes in **Points** column
- exit scores
- **Substitutions** and **Time Outs**
- **Sanctions** and **Remarks**

### PEN

(after last point recorded)

- set **END** time
- circle final exit scores
- **RESULTS** section
- hourglasses in **Points** column
- signature